

MID SUFFOLK DISTRICT COUNCIL

To: Cabinet	REPORT NUMBER: MCa/19/59
FROM: Cllr David Burn (Cabinet Member for Planning)	DATE OF MEETING: 9 June 2020
OFFICER: Robert Hobbs (Corporate Manager - Strategic Planning)	KEY DECISION REF NO. CAB193

DRINKSTONE NEIGHBOURHOOD PLAN

1. PURPOSE OF REPORT

- 1.1 To presents the findings of the Independent Examiner's Report on the contents of the Drinkstone Neighbourhood Plan Submission Draft document.
- 1.2 Subject to the implementation of the detailed recommendations contained within the Examiner's Report, it is proposed that Cabinet agree that the Drinkstone Neighbourhood Plan proceed to a local referendum.

2. OPTIONS CONSIDERED

- 2.1 The local planning authority may propose to make a decision on a recommendation that differs from that set out by the Examiner in their report. If so, it must give its reason why and undertake further consultation before issuing a final decision. As appropriate, this may require the matter to be re-examined. For the reasons set out in section 4 below, this option has been discarded.
- 2.2 The recommended option as set out below is that the local planning authority agree that this Neighbourhood Plan proceed to a local referendum.

3. RECOMMENDATIONS
3.1 That Drinkstone Parish Council be requested to make the necessary modifications to their Neighbourhood Plan in accordance with the Examiner's recommendations.
3.2 That, subject to satisfactory completion of the above (to be agreed by the Corporate Manager for Strategic Planning), this Neighbourhood Plan be advanced to a local referendum covering the parish of Drinkstone.
REASON FOR DECISION
3.3 To enable the Council to meet its statutory obligations under Section 17A of the Neighbourhood Planning (General) Regulations 2012 (as amended) and to allow the Drinkstone Neighbourhood Plan to proceed to a local referendum

4. KEY INFORMATION

- 4.1 The Localism Act 2011 introduced the concept of neighbourhood plans. These are plans developed by local communities covering the area in which they live and work,

and provide them with an opportunity to prepare planning policies and allocate land to shape the future of their area. Consequently, each plan has its own character.

4.2 The Drinkstone Neighbourhood Plan has been prepared in accordance with the Neighbourhood Planning (General) Regulations 2012 (as amended). The key stages prior to independent examination are set out below:

- Area Designation: 19 June 2018
- Regulation 14 Pre-submission Consultation: 10 August – 4 October 2019 (carried out by the Parish Council).
- Regulation 16 Submission Draft Consultation: 16 December 2019 – 7 February 2020 (carried out by the District Council). During this period, eight written representations were received, one being recorded as a late rep.

A Consultation Statement submitted by the Parish Council / Neighbourhood Plan Working Group sets out in more detail how they went about preparing the Plan. Officers at the District Council have also had regular engagement with the group during the Plan's preparation.

4.3 The Plan has been independently examined by Ann Skippers BSc (Hons) MRTPI FRSA AoU, a suitably qualified and experienced person who was independent of the plan making process. The examination was conducted via the written representation.

4.4 On 24 April 2020, the Examiner issued her Final Report. It concludes that, subject to modification, the Plan meets the basic conditions and all other requirements that they are obliged to examine. The few modifications of note are summarised in paragraph 4.5 below. A link to the Examiner's Full Report is provided at Appendix 1. The Examiner did not consider it necessary to extend the local referendum area.

4.5 In the main the modifications, of which there are very few, improve the wording of policies so that they are clear and unambiguous and can be used in a consistent manner by decision makers. These include:

- A small amendment to the Drinkstone Green settlement boundary to reflect more recent planning permissions, which is discussed under comments relating to policies DRN1, DRN3 and the Policies Map;
- At Policy DRN4 (Affordable Housing on Rural Exception Sites) a small amendment relating to local need circumstances; *and*
- At policy DRN5 (Protection of Important Views), amendments to the three criteria which provide better links to the supporting evidence and recognise the intrinsic character and beauty of the countryside without overly restricting development opportunities

4.6 The District Council must now consider all of the recommendation, the reasons for them, and decide what action to take. It must also come to a formal view about whether the Plan meets the 'Basic Conditions'.

4.7 The 'Basic Conditions' are set out in Paragraph 8(2) of Schedule 4B of the Town and Country Planning Act, 1990 (as amended). In order to satisfy them, the Plan must:

- *have regard to national policies and advice contained in guidance issued by the Secretary of State,*
- *contribute to the achievement of sustainable development,*
- *be in general conformity with the strategic policies contained in the development plan for the area,*
- *not breach, and is otherwise compatible with, European Union (EU) obligations, and*
- *meet the prescribed conditions in relation to the neighbourhood plan and the prescribed matters have been complied with in connection with the proposal for the neighbourhood plan.*

4.8 Officers have assessed the content of the Examiner's Report and each recommendation and concur with its findings. It is therefore recommended to Cabinet that all the modifications proposed be made by the Parish Council. If Cabinet agrees with this recommendation, the District Council will need to publicise its decision (a 'Decision Statement') and move to a local referendum.

4.9 The Housing and Planning Act 2016 has made it clear that the only modifications that the District Council can make at this stage are those required to ensure that:

- the plan is compatible with EU obligations,
- the plan does not breach Convention Rights, or
- those required for the purpose of correcting minor errors.

The District Council is therefore only able to exercise limited discretion at this point.

4.10 The task of modifying the Plan falls to the Parish Council with assistance from the District Council. While there are no prescribed period for this process, a copy of the plan, as modified, along with other specified documents will be required before the date of the local referendum can be confirmed.

4.11 Drinkstone Parish Council are already working proactively with the District Council to prepare a final version of the Plan which incorporates all of the Examiner's recommendations. The Plan is therefore nearing the local referendum stage.

4.12 The referendum process is governed by the Neighbourhood Planning (Referendum) Regulations, 2012 (as amended). Those regulations set out that not less than 28 working days' notice must be provided of the date of the local referendum.

On the 7 April 2020, the Local Government and Police and Crime Commissioner (Coronavirus) (Postponement of Elections and Referendums) (England and Wales) Regulations 2020 came into force which provides that all neighbourhood planning referendums that are scheduled to take place between 16 March 2020 and 5 May 2021 are postponed until 6 May 2021. The Ministry for Housing, Communities & Local Government (MHCLG) has also provided guidance on procedures that can be undertaken which have a bearing on the weight to be attached to any Plan where the intention to hold a referendum is made clear. Officers will continue to monitor the situation, publish any relevant notices at the earliest opportunity and work with colleagues in Electoral Services and the Parish Council to ensure that the local referendum can take place at the earliest opportunity.

- 4.13 The Parish Council will be expected to promote the referendum but it should be noted that there are restrictions on the publication of promotional material, advertisements, and expenses. The format of the Referendum question will be:

‘Do you want Mid Suffolk District Council to use the Neighbourhood Plan for Drinkstone to help it decide planning applications in the neighbourhood area?’

- 4.14 If more than 50% of those who vote in the referendum are in favour of the Neighbourhood Development Plan, then it must be brought into legal force and be ‘made’ (adopted) by the District Council. A paper would be presented to Full Council to ratify the eventual outcome.

5. LINKS TO JOINT STRATEGIC PLAN

- 5.1 The successful making (adoption) of the neighbourhood plan will enable the District Council to fulfil its corporate priorities, in terms of housing delivery, business growth and community capacity building.

6. FINANCIAL IMPLICATIONS

- 6.1 The District Council receives £20,000 from MHCLG for each neighbourhood plan once a referendum date has been set following a successful examination. In response to the Covid-19 emergency, the arrangements under which local planning authorities are able to submit that claim have also been amended. The sum is paid to meet the District Council’s costs in helping to deliver this Plan and will be sufficient in this case.
- 6.2 If the Drinkstone Neighbourhood Plan is successfully ‘made’ (adopted) the Parish Council will be eligible to receive 25% of any Community Infrastructure Levy receipts from qualifying development in its area.

7. LEGAL IMPLICATIONS

- 7.1 The Neighbourhood Plan has been prepared in accordance with the provisions of the Town and Country Planning Act, 1990, the Planning and Compulsory Purchase Act, 2004 and the Neighbourhood Planning (General) Regulations, 2012 (as amended). It has also had regard to the Environmental Assessment of Plans and Programmes Regulations, 2004 and the Conservation of Habitats and Species Regulations, 2017.
- 7.2 If ‘made’ (adopted), the Drinkstone Neighbourhood Plan will become part of the Development Plan and be used, where relevant, to determine planning applications.

8. RISK MANAGEMENT

- 8.1 This report is most closely linked with Significant Business Risk No. 9 - We may not be able to help communities to become more sustainable. The key risks are set out below:

Risk Description	Likelihood	Impact	Mitigation Measures
The Neighbourhood Plan fails to receive support at the referendum stage.	Unlikely - 2	Bad – 3	The Parish Council are responsible for promoting the referendum.

Legal challenge to the content of the Neighbourhood Plan and/or judicial review of the District Council's decisions.	Unlikely - 2	Bad – 3	Ensuring that the relevant Regulations are followed and that the decision making processes are clear and transparent.
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9. CONSULTATIONS

- 9.1 As noted in paragraph 4.2 above, the District Council undertook formal consultation on the content of the submission draft Drinkstone Neighbourhood Plan between 16 December 2019 and 7 February 2020. The written representations received can be accessed via the link at Appendix 2.
- 9.2 Guidance issued in early 2018 by the Independent Examiner Referral Service (NPIERS) affords the Parish Council / Neighbourhood Plan Working Group the opportunity to consider and respond to the submitted representations before the examination commences. A link to the Parish Councils response is provided at Appendix 2.

10. EQUALITY ANALYSIS

- 10.1 There are no equality or diversity implications arising directly from this report. An Equality Impact Assessment (EqIA) is not required.

11. ENVIRONMENTAL IMPLICATIONS

- 11.1 The consideration of environmental implications are an integral part of the Neighbourhood Plan preparation process. The Drinkstone Neighbourhood Plan has been subject to the appropriate Strategic Environmental and Habitats Regulations screening assessments.

12. APPENDICES

Title	Location
(1) Examiners Final Report'	https://www.midsuffolk.gov.uk/assets/Neighbourhood-Planning/Drinkstone-NP-Exam-Report.pdf
(2) Submission Draft Representations <i>and</i> Drinkstone PC response to the above	https://www.midsuffolk.gov.uk/assets/Neighbourhood-Planning/Drinkstone-NP-R16-Reps.pdf https://www.midsuffolk.gov.uk/assets/Neighbourhood-Planning/Drinkstone-NP-R16-Reps-Response.pdf

13. BACKGROUND DOCUMENTS

The submission version of the Drinkstone Neighbourhood Plan can be found at:

<https://www.midsuffolk.gov.uk/assets/Neighbourhood-Planning/Drinkstone-NP-Sub-Nov19.pdf>

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